



CITY OF WESTMINSTER

MINUTES

Audit and Performance Committee

MINUTES OF PROCEEDINGS

Minutes of a meeting of the **Audit and Performance Committee** held on **Tuesday 3rd November, 2015**, Rooms 10A & 10B - 17th Floor, City Hall.

Members Present: Councillors Jonathan Glanz (Chairman), Lindsey Hall (Vice-Chairman), David Boothroyd and Judith Warner

1 MEMBERSHIP

1.1 There were no changes to the membership.

2 DECLARATIONS OF INTEREST

2.1 Councillors Glanz, Warner and Hall declared that they are BT customers.

3 MINUTES

3.1 **RESOLVED:** That the minutes (public and exempt versions) of the meeting held on 17 September 2015 be agreed as correct record of proceedings.

4 EXEMPT REPORTS UNDER THE LOCAL GOVERNMENT ACT 1972

4.1 **RESOLVED:** That under Section 100 (A) (4) and Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), the public and press be excluded from the meeting for the following item(s) of business because they involve the likely disclosure of exempt information in relation to the financial or business affairs of the Authority and/or other parties and it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

5 OPERATIONAL UPDATE ON MANAGED SERVICES PROGRAMME

5.1 The committee considered an update report on issues associated with the Managed Services Programme reported to it at its September meeting and the actions in place to resolve them.

5.2 The committee submitted questions to Craig Anderson, the senior executive with BT Global with day to day oversight of managed services.

5.3 **RESOLVED:** That the report be noted.

5.4 **ACTIONS:**

1. Provide the committee with a note on the other local authorities that the Council shares financial information with through MSP. (**Action for: Steve Mair, City Treasurer**)
2. Provide the committee with details of the due diligence undertaken in relation to the procurement of the Managed Services Programme including the period over which this occurred and how this compares to other similar projects (**Action for: Nick Dawe, Interim Bi-borough Executive Director of Corporate Services**).
3. Provide details of current WCC payroll accuracy compares to accuracy prior to Managed Services (**Action for: Nick Dawe, Interim Bi-borough Executive Director of Corporate Services**).
4. Schedule an additional Committee meeting in the second week of December to enable members to monitor progress on resolving outstanding issues and delivering programme stabilisation (**Action for: Reuben Segal, Committee & Governance Services**).

The Meeting ended at 8.40 pm

CHAIRMAN: _____

DATE _____